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January 12, 2015

Tyler Culberson
Senior Campaign Finance Analyst
Reports Analysis Division
Federal Election Commission
Washington, DC 20463

Reference: Request for Additional Information dated December 16, 2014.

Regarding: Amended April Quarterly Report (01/01/2014 – 03/31/2014), received 07/14/2014

Dear Tyler:

This letter will provide the clarifying information that you have requested as stated within the reference item noted above.

As we were preparing our original April Quarterly Report (01/01/2014 – 03/31/2014) to file we had been searching for what appeared to be a possible data entry error or errors. This was a fairly large report of 600 pages and we filed the report on April 15, 2014 (on time) to the very best of our knowledge as of that date. I have heard it repeated at several FEC Conferences that it is always best to file the report on time and amend it later if necessary. We took that advice to heart.

As suspected we found reason to prepare an Amended April Quarterly Report (01/01/2014 – 03/31/2014). The following will explain each of the additional disbursement items that were included.

03/11/2014	$12.00	Bank of the West	Deposited Item Returned Fee

We had received and deposited a certain contribution check. Then it was returned to us as unpaid or the check had bounced. The bank fee had not been entered into our data before we filed the original report. It was not itemized because the aggregate to this vendor was less than the threshold of over $200.00.

02/06/2014	($25.00)	Complete Campaigns	Credit Card Processing Expense

We found that this item was entered into our data twice by mistake and was then deducted to correct.

01/27/2014	$300.00	Congressional Club	Membership Dues

This check was hand written rather than printed from within our system. It was a simple oversight that the check had not been entered into the system at the time that the check was written.